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PRE-BID MEETING SUMMARY
FLIGHT PAD CURB REPLACEMENT
DEARNG # 2018-14
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

- A. The Mandatory Pre-bid meeting was held at Army Aviation Support Facility on Wednesday, January 15, 2020 at 11:00 am.

ITEMS DISCUSSED:

A. Key dates

1. Bid Due – Tuesday, February 11, 2020, at 2:00 pm at the Biden National Guard/Reserve Center as described in the Invitation to Bid within the project manual.
2. Bid Opening – Tuesday, February 11, 2020, at 2:00 pm at the Biden National Guard/Reserve Center.
3. Questions and substitution submission deadline – February 4, 2020, at 2:00 pm.

B. Key topics

1. Bids

- a. The contractor must use the bid bond and bid form supplied in project manual.
- b. Each bidder shall include in their bid a copy of a valid Delaware Business License.
- c. Each bidder shall include signed Affidavit(s) for the Bidder certifying compliance with OMB Regulation 4104 - “Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on “Large Public Works Projects.” “Large Public Works” is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.
- d. Make sure you identify your project name on the front of your envelope when you submit your bid.
- e. The bid form is revised to reflect a square foot cost unit price to clean out all cracks to create a clean bonding surface of new asphalt crack seal. Then fill/fix all cracks throughout the helipad.
- f. After cracks are repaired. Contractor to re-stripe entire flight pad with 6” wide solid, continuous, yellow non-reflective paint stripe. Document striping prior to beginning construction. This cost shall be included in the base bid lump sum cost.

2. Site Access

- a. A walk thru will be conducted on Wednesday, January 15, 2020 at 11:00 am.
- b. A second walk through can be scheduled with Justin Wample at 302-326-7216 or justin.n.wample.mil@mail.mil. Provide 24 hour notice when scheduling a time.



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- c. Winning contractor shall be required to provide a list of personal that will need access to the site. This include sub-contractors. The DEARNG will perform a background check on this personnel, and the approved personnel will be permitted access to the site.
- d. A valid driver's license is required to access the site.

3. Clarifications

- a. All questions must be submitted in writing to DEDC, llc, Attn: Michael Finamore via email at mfinamore@dedc-eng.com. Phone calls and faxes will not be accepted.
- b. All permits required for this effort to be obtained by the contractor.
- c. Contractor to have full time superintendent or working foreman.
- d. This is a Prevailing Wage project.
- e. When pouring concrete during winter/spring months. Contractor shall provide covers and heat to ensure the curing process occurs currently.
- f. All personnel working on the site shall wear a shirt indicating the company they work for.
- g. Contractor is responsible for verification of exact linear footage of curbing. Contractor to replace all curbing around the flight pad.
- h. Contractor is responsible for removing debris from the site on a daily basis.
- i. It is unknown as to whether or not there is a ground ring around the flight pad, however ground rods were observed coming through the existing curb. Contractors to extend ground rod above new curb. Height to match existing. Maintain ground system during construction.
- j. A junction box's were observed near the curb. Electrical routing to and from the box's is unknown. Contractor to perform ground penetrating radar scan along the entire curb routing to identify all existing utilities prior to construction.
- k. Rubberize crack seal shall be used at all locations where new concrete meet existing asphalt.
- l. Where the curb is located on top of a concrete pad. Contractor shall remove the curb and keep the concrete pad. Roughen concrete surface under curb, and provide dowels for new concrete curb installed above existing concrete.

C. Subcontractor Listing

- 1. The bid form was revised for three subcontractor listings on this project: Concrete, striping, and Excavation. These Subcontractors are identified on the attached bid form.
- 2. Be sure to list your company name if your company is performing this work.
- 3. All companies listed must be registered in the State of Delaware to perform this work.

D. Meetings

- 1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
- 2. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Third Party Testing

- 1. The contractor shall be responsible for paying and coordinating any third party inspections required by the permit official.



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F. Work Hours

1. Contractor is permitted to work 8:00 am to 4:30 pm Monday through Sunday.
2. Helicopters are taxied to and from the helipad Monday through Friday. The heaviest traffic is Tuesday through Wednesday. The helipad will remain active during construction.
3. Weekend work is permitted with 1 week's notice to DEARNG.
4. All work with 100 ft of the helipad mouth shall be performed on weekends.

G. Coordination

1. Because the helipad will remain active during construction. Contractor shall be consistently observing for when a helicopter is on or off. NO work can be performed while a helicopter is on. Contractor must stop all work if work is being performed.
2. Contractor to be consistently coordinating with the owner for flight schedule, and observing helicopter status (on/off).
3. All contractor items including but not limited to tools, material, debris, tape, etc must be secured at all times in order to not be in hauled by the helicopter.

H. Addendum #1

1. Pre-Bid Meeting Summary (this document) (3 pages)
2. Sign in sheet (1 page)
3. Revised Invitation to Bid
4. Revised Bid Form

Summarized By: DEDC, llc
Michael Finamore
Date: January 17, 2020

**SECTION 00 11 16
INVITATION TO BID**

Sealed bids for **DEARNG Contract No. 2018-14 – ARMY AVIATION SUPPORT FACILITY FLIGHT PAD CURB REPLACEMENT**, will be received by the Delaware Army National Guard at the Security Officers desk in the Main Lobby of the Biden National Guard/Reserve Center, 1 Vavala Way, New Castle, Delaware, 19720 until **2:00 PM local time on Tuesday, February 11, 2020**, at which time they will be publicly opened and read aloud in the Multi-Purpose Room.

Bidders are required to show identification at the Guard Booth when entering the site and must sign in at the Security Officers desk once inside. Please allow sufficient time to comply with these requirements. No exceptions. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

This project consists of the replacement of asphalt curbing surrounding the flight pad.

Attention is called to the construction schedule as detailed in the Contract Documents.

A **MANDATORY** Pre-Bid Meeting will be held on **Wednesday, January 15, 2020 at 11:00 AM** at the Army Aviation Support Facility, 33 Corporate Circle, New Castle, Delaware, 19720, for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Delaware Army National Guard, Biden National Guard/Reserve Center, 1 Vavala Way, New Castle, Delaware, 19720, ATTN: Brittney M. Poore. The outer envelope should clearly indicate: **DEARNG CONTRACT NO. 2018-14 Army Aviation Support Facility Flight Pad Curb Replacement - SEALED BID – DO NOT OPEN.**

Contract Documents (one set hardcopy) can be obtained at the Pre-Bid Meeting or before, by calling (302)738-7172 upon receipt of \$125.00 per set/ non-refundable. Checks are to be made payable to “DEDC LLC.”

Minority Business Enterprises (MBE), Disadvantaged Business Enterprises (DBE), Women-Owned Business Enterprises (WBE) and Veteran-Owned Business Enterprises (VBE) will be afforded full opportunity to submit bids on this contract and will not be subject to discrimination on the basis of race, color, national origin or sex in consideration of this award.

Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not

FLIGHT PAD CURB REPLACEMENT
DEARNG # 2018-14

ARMY AVIATION SUPPORT FACILITY
JANUARY 15, 2020

less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

END OF ADVERTISEMENT

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 60 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit(s) of Employee Drug Testing Program
- Bid Security
- (Others as Required by Project Manuals)

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, it is **required** that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work. This form must be filled out completely with no additions or deletions.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Concrete	_____	_____	_____
2. Excavation	_____	_____	_____
3. Striping	_____	_____	_____

BID FORM
NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Delaware Army National Guard.

All the terms and conditions of DEARNG # 2018-14 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

END OF SECTION

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