



**STATE OF DELAWARE
DELAWARE NATIONAL GUARD
JOINT FORCE HEADQUARTERS
250 AIRPORT ROAD
NEW CASTLE, DELAWARE 19720-1502**



July 27, 2018

Construction and Facilities Management Office

Mr. Rich O'Brien
D.A.Nolt, Inc.
53 Cross Keys Road
Berlin, NJ 08009

RE: DEARNG CONTRACT NO. 2018-09
DELAWARE ARMY NATIONAL GUARD
Stern Readiness Center Roof Replacement
Letter of Intent: Amount \$462,957.00

Dear Mr. O'Brien:

On behalf of the Delaware Army National Guard, this letter will confirm our intent to award your firm the Contract for the above-captioned project in the amount of four hundred sixty two thousand, nine hundred fifty seven dollars and no cents (\$462,957.00).

By copy of this letter, we are requesting Tetra Tech prepare three (3) copies of the Standard Form of Agreement Between Owner and Contractor and forward to you for signature. Please submit these along with the following documents:

- a. Performance Bond and Labor and Material Payment Bond for 100% of the Contract amount
- b. Certificate of Insurance
- c. Taxpayer identification numbers of all subcontractors listed in your bid;
- d. Copies of Delaware Business licenses of all subcontractors and/or independent contractors that will perform work for this project;
- e. Copies of the Employee Drug Testing Program for yourself and all listed subcontractors.

You are reminded that 29 Del. C. §6962(d)(8)c, requires these documents be sent within 20 days after receipt of this letter.

Upon receipt of these documents, our office will execute the Agreement, issue the contract award letter, and initiate a State of Delaware Purchase Order. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 326-7138.

Sincerely,

Redacted - Original on File

2LT Brittney M. Poore
Business Manager

cc: Chuck Dobbs, AIA, Tetra Tech