

February 19, 2015

TO: ALL OFFERERS

FROM: Kathleen A. Davies
Chief Administrative Auditor

SUBJECT: ADDENDUM TO INVITATION TO BID – RFP15-CPA-02, Department of Health and Social Services, Division of Medicaid and Medical Assistance, Medicaid Long-Term Care Facilities’ Statements of Reimbursement Costs for Skilled and Intermediate Care Nursing Facilities – Title XIX and Nursing Wage Surveys Examination

ADDENDUM #1

Please note: The attached sheets hereby become a part of the above mentioned RFP.

To clarify the proposal submission process, firms must submit their proposals in **three, separate files**: Mandatory Criteria section, Proprietary section, and Cost section.

The Office of Auditor of Accounts (AOA) received the following questions for clarification in response to its RFP posted on February 6, 2015.

1. Could we see a template cost report and nursing wage survey, with accompanying instructions for completion, used by Delaware facilities (or a copy for one of the facilities on the listing for testing for Fiscal Year 2014) for reference purposes in planning our approach to test the report and its content? Can you confirm that the copy provided will be applicable to both fiscal years?
[The selected firm should obtain these documents as part of their planning procedures.](#)
2. Have any of the 12 facilities on rotation for Fiscal Year 2014 and 2015 been covered under recent years examination engagements? If so, what is the last year these were tested and are copies of the last report for each facility available to review?
[Please see below for a table of the last issued report for the facilities selected for testing. Two facilities selected for Fiscal Year 2015 testing – Kentmere Nursing Care Center and Cadia Rehabilitation Silverside – have not been reviewed by AOA since Fiscal Year 2008. Records prior to Fiscal Year 2008 are unavailable.](#)

Fiscal Year 2014	Last Fiscal Year Reviewed by AOA*	Report Issued on AOA’s Website
Arbors at New Castle	2012	09/16/2014
Hillside Center	2008	08/17/2011
Pinnacle Rehabilitation & Health Center	2009	10/10/2012
Atlantic Shores Rehabilitation & Health Center	2009	10/10/2012
Methodist Manor House	2009	10/10/2012
Governor Bacon Health Center	2010	03/07/2013

Fiscal Year 2015		
Kentmere Nursing Care Center	No report on AOA's website.	
Regency Healthcare (Tilton Terrace)	2008	08/17/2011
Cadia Rehabilitation Silverside	No report on AOA's website.	
Delaware Veterans Home	2008	08/17/2011
Silver Lake Center	2010	03/07/2013
Emily P. Bissell Hospital	2011	08/07/2013

* Examinations were performed for these facilities beginning with Fiscal Year 2010. Prior to this, audits were performed.

3. Can we get a copy of the Delaware Medicaid State Plan, as referenced in the examination reports for Fiscal Year 2013?

To AOA's knowledge, this is not a public document. The selected firm should obtain this document as part of their planning procedures.