

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Friday, May 09, 2014 11:26 AM  
**To:** [REDACTED]  
**Cc:** Davies, Kathleen A. (Auditors)  
**Subject:** Award Notice 14-CPA-02 Office of the State Treasurer Quarterly Bank Reconciliations Agreed-Upon Procedures Engagement

Dear [REDACTED]

I am pleased to inform you that Zelenkofske Axelrod LLC has been awarded the contract from 14-CPA-02, Office of the State Treasurer Quarterly Bank Reconciliations Agreed-Upon Procedures Engagement. I will be the AOA Audit Liaison for this contract.

Within the next few weeks, I will forward you an electronic copy of our contract that must be completed and returned to my attention. The contract **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Office of Auditor of Accounts. A copy of the fully executed contract will be returned for your records.

If you have questions regarding the proposal and selection process, please direct them to Kathleen Davies, Chief Administrative Auditor, at 302-857-3919 or [Kathleen.Davies@state.de.us](mailto:Kathleen.Davies@state.de.us). Otherwise, please feel free to contact me.

We look forward to working with you.

[REDACTED] | **Audit Supervisor**  
**Delaware Office of Auditor of Accounts** | [auditor.delaware.gov](http://auditor.delaware.gov) | **Report Fraud!** 1-800-55-FRAUD (37283)  
Townsend Building, Suite 1 | 401 Federal Street | Dover, DE 19901  
Office: 302.857.3919 | Fax: 302.739.2723 | [REDACTED]